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| **Role title** | Architectural Technician |
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| **Department** | Commercial (Design & Engineering) |
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| **Business unit or function** | Portakabin Ireland |
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| **Role reports to** | Design & Engineering Manager |
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| **Roles managed** | N/A |
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| **Purpose of the role** | |
| * To be part of a multi-disciplined professional team responsible for managing the design and integration of fabric, structure and building services engineering across a range of Portakabin modular construction projects. | |
| **Accountabilities of the role** | |
| * Management of workload, taking into consideration key stakeholder’s priorities and time frames. * Produce drawings inline with tender documents * Provide technical support to the wider Commercial Department at the precontract stage. * Liaise with technical support group within central D&E. * Produce compliant design layouts, mechanical and electrical proposals for the Portakabin Costing / PQIQ team. * Work through design changes with the wider Commercial team to meet the client’s expectations. * Prepare planning, DAC & FSC drawings for application submittal. * Work through on-site design changes with the relevant Project Manager while maintaining compliance and meeting the client’s expectations. * Produce ‘as built’ drawings for the submittal of Operation & Maintenance manuals at the handover of all live projects. | |

**Competencies, Skills, Qualifications & Experience**

**Essential** attributes are the minimum requirement for a role holder. Without these attributes, the role could not be performed. **Desirable** attributes would enable the candidate to perform more effectively, but they are not critical to the role.

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| **Competency, Technical Skill or Knowledge** | **Essential** | **Desirable** |
| A willingness to use own initiative | ✔ |  |
| Excellent IT skills including Microsoft Office | ✔ |  |
| Ability to produce high quality 3D visuals and walk through video |  | ✔ |
| Proficient in Autocad | ✔ |  |
| Proficient in Revit |  | ✔ |
| Working knowledge of building regulations & standards | ✔ |  |
| Site experience |  | ✔ |
| Organizational and good time management skills | ✔ |  |
| Excellent interpersonal, verbal and written communication skills | ✔ |  |
| Working knowledge of mechanical and electrical services in building design |  | ✔ |
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| **Qualifications** | **Essential** | **Desirable** |
| Qualification in Architectural Technology (FETAC level 7 or equivalent) | ✔ |  |
| Education to Leaving Cert standard or equivalent | ✔ |  |
| Full Irish Driving Licence |  | ✔ |
| Safe Pass |  | ✔ |
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| **Previous Experience** | **Essential** | **Desirable** |
| Minimum 2-5 years post qualification relevant experience | ✔ |  |
| Previous experience working the prefabricated building sector |  | ✔ |

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| **Organisation Chart** |
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**D&E Manager Ireland**

**Architectural Technician**