

Role title	Process Worker
Department	Operations
Business unit or function	England & Wales Hire
Role reports to	Service Manager
Roles managed	N/A

Purpose of the role

Refurbish and fit out the complete range of Portakabin buildings to the highest possible standards.

Assemble and install manufactured components to agreed design specification and tolerance. This includes the safe handling, moving, installing and finishing to specification and within deadlines under the guidance of a line manager.

Accountabilities of the role

- Ensure compliance relevant Health and Safety practices and all applicable legislation to encourage and maintain zero harm environment and culture.
- Plan and undertake the preparation/decoration of all external product surfaces
- Apply internal finishing such as internal partitions, trims, configure interior layout, painting.
- Carry out basic joinery tasks inclusive of partition walls, doors, windows etc
- Carry out basic plumbing tasks inclusive of sink and toilet assembly, waste and drainage, copper and push fit fittings etc confirming drawing details.
- Undertake basic electrics inclusive of installing trunking and cable runs ,sockets, heaters, lighting etc, supporting in the preparation and first fix, under the supervision of an electrician
- Prepare units for safe transport
- Install / Dismantle buildings e.g. connections to utilities, staircases, linkways following the supplied lift plan to move the building onto or off transport.
- Support craning in/out of buildings.
- Be thorough in the separation and segregation of waste to meet environmental requirements
- Attend rectifications at client sites, interacting with our customers in a professional manner.
- Apply lean principles and techniques to help and contribute to your team delivering and exceeding our targets.
- Accurate recording of work activities to ensure correct allocation of costs to projects.
- Assist where required in the general fitting out and refurbishment of buildings both on and off site.

Competencies, Skills, Qualifications & Experience

Essential attributes are the minimum requirement for a role holder. Without these attributes, the role could not be performed. **Desirable** attributes would enable the candidate to perform more effectively, but they are not critical to the role.

Competency, Technical Skill or Knowledge	Essential	Desirable
Establishes good relationships with customers and staff, building effective networks	X	
Follows procedures and policies	X	
Accepts and tackles demanding goals with enthusiasm	X	
Demonstrates Integrity	X	
Produces workable solutions to a range of problems		X
Adapts interpersonal style to suit different people or situations		X

Qualifications	Essential	Desirable
Good level of numeracy/literacy.	X	
GCSE Maths and English at Grade 4 or above (or equivalent grade).	X	
CPCS Slinger Signaller		X
NVQ Level 2 Trade Qualification		X
Full UK Driving License		X

Previous Experience	Essential	Desirable
Good organisation & planning skills	X	
Experience gained within construction/related industry	X	
Proven operational experience related to trade/role		X
Knowledge of various software packages		X
Experience of working in a client facing role		X

Organisation Chart

