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| **Role title** | Procurement Category Manager |
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| **Department** | Procurement |
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| **Business unit or function** | Supply Chain |
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| **Role reports to** | Procurement Manager |
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| **Roles managed** | n/a |
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| **Purpose of the role** | |
| You will be responsible for leading on all aspects of sourcing, procurement and contract management for all Pan-European business units across the nominated category.  You will create a roust, sustainable and cost-effective supply base for the nominate category through sourcing, selection and appointment on new suppliers to complement existing supply partners. | |
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| **Accountabilities of the role** | |
| * Develop, implement and evolve a 3 year Category Plan aligned with Supply Chain Transformation program in order to support and delivery the GET21 strategic aspirations. * Create a robust, sustainable and cost-effective supply base for the nominate category through sourcing, selection and appointment on new suppliers to complement existing supply partners. * Apply appropriate best-in-class techniques to consolidate and leverage the Total Group-wide spend to delivery maximum value whilst incorporating relevant tail-spend management approaches. * Develop high level strategic relationship with key suppliers in respective market sectors as well as with influential organisations / industry bodies that relate to the category. * Develop and maintain a high level of market intelligence in order to provide credible and recognised expertise to a wide range of internal stakeholders. * Negotiation and Contract Management of major spend areas on a Pan-European, National and Regional basis to improve compliance to central policy, increase controlled spend whilst still providing agility through local execution. * Supplier Management through regular engagement and collaboration, forging excellent professional relationships and utilisation of defined KPI’s and roll-out of Service Level Agreements. * Apply appropriate risk management methodologies to provide a rigorous framework to protect the business from potential supply disruption or damage to brand reputation. * Develop a collaborative working culture with affected business areas and internally within the Procurement department to promote the sharing of knowledge and best practice. * Management, motivation and development of direct reports to ensure efficient and effective delivery of Procurement projects and initiatives to meet or exceed expectation. | |
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**Competencies, Skills, Qualifications & Experience**

**Essential** attributes are the minimum requirement for a role holder. Without these attributes, the role could not be performed. **Desirable** attributes would enable the candidate to perform more effectively, but they are not critical to the role.

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| **Competency, Technical Skill or Knowledge** | **Essential** | **Desirable** |
| Strong Supplier Relationship Management | ✓ |  |
| Strategic planning, scoping and execution | ✓ |  |
| Commercial Expertise – Skilled Negotiator and Financially Astute | ✓ |  |
| Change Management – track record of implementation across business areas | ✓ |  |
| Strategic Sourcing, Supplier Evaluation and On-Boarding | ✓ |  |
| Communication – written, spoken and listening, ability to relate at all levels | ✓ |  |
| Risk Management and Mitigation | ✓ |  |
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| **Qualifications** | **Essential** | **Desirable** |
| Professional Qualification: MCIPS or equivalent | ✓ |  |
| Full UK driving license | ✓ |  |
| Educated to degree standard |  | ✓ |
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| **Previous Experience** | **Essential** | **Desirable** |
| Previous experience in Senior Procurement role(s) | ✓ |  |
| Legal Aspects / Contract Law |  | ✓ |
| SAP / ERP Systems |  | ✓ |
| Cost Reduction / Savings Realisation | ✓ |  |
| IT Literate | ✓ |  |

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| **Organisation Chart** |
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